

**MINUTES FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY
BUILDING COMMITTEE**

Date and Time: Tuesday July 14, 2020 – 1:00pm

Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Ave, Baraboo
WI 53913

I. Called to order at 1:06pm

- A. Note compliance with Open Meeting Law
- B. Roll call: Present- B. Persche, B. Stelling (departed at 2:00), F. Hartmann, J. Ellington, J. Bergin. Absent- T. Kujawa
- C. Approval of the Agenda- FH/BP

II. Public Hearings/Appearances
none

III. Action items

- A. Discussion on new Library Developments
 - a. Fundraising Status- JB gave update from Fundraising Committee/Board
 - b. Property Easement Status- City has acquired additional property needed from corner of Ringling mansion parking lot. On track.
 - c. Other- none
- B. Discussion and possible action on Library Design
 - a. Updated design to satisfy SHPO- shared updated design documents by email from Carter.
 - b. Code Required Lobby Isolation Barriers- Carter explained some options to meet code requiring isolation barriers in lobby area where 4 levels meet- must have some kind of barriers so that it is not considered an “atrium” which would have many additional code issues/ costs. Carter will expand on some options that the group was interested in and bring them back for decision at a later meeting.
 - c. Desired Pandemics Provisions (lessons learned)- Jessica noted some possible items/issues: drive-up window would have been useful, would it be useful in the future? Would like to see book sorter attached to outdoor book return instead of indoor- for future pandemic or building closure issues. Service desks should have option to add barriers. Look for ways to limit touch on surfaces like door handles, bathroom fixtures, etc. Should consider sliding automatic doors for entrances instead of push button openers.
 - d. Other Desired Library Changes- covered in item c.

e. Focus On Energy bundles and next steps- Carter shared documents from FOE and discussion. No decisions made but group will have to select a bundle eventually.

- C. Discussion and possible action on MSA proceeding based on contracted project costs, and finalizing the end of DD phase. – MSA needs OK to proceed without final fee determination at end of Schematic Design phase as was in original agreement- will push this back. Amendment will go to board for discussion/action.
- D. Discussion on DRAFT Project Schedule- see attached. Still on schedule!
- E. Discussion on desired meetings sequence (Committee, Board, Public) – will have to make some decision on meeting sequence, also including library staff.
- F. Discussion and possible recommendation to board on possible named project with T. Ritzenthaler- Ellington shared possible naming of a history display. Will share/discuss more later when idea is more complete.

**IV. Information items
none**

V. Adjourned at 2:32